

Congresswoman Betty McCollum

Attn: Thomas Anderson, Tour Coordinator

1714 Longworth HOB

Washington, DC 20515

(202) 225-6631/phone

(202) 225-1968/fax

Thomas.Anderson@mail.house.gov

White House Security Form Cover Sheet

Please note tours are offered:

Tuesday – Thursday:	7:30 AM – 11:00 AM
Friday:	7:30 AM – 12:00 PM
Saturday:	7:30 AM – 1:00 PM

If you are unable to make a tour within those times, **you should not request that date**. Specific times cannot be accommodated so please be sure to only include days you are available regardless of the time of the tour. It must be more than 21 days prior to the dates requested for your information to be submitted.

Tour Request Made By:

Email Address:

Dates Available to Tour:

Will you have access to email on your trip?

Number in Group:

Mobile Phone or where you can be reached of last minute changes:

Home Address:

You will be contacted via email approximately two weeks prior to your visit.

How to Complete the Security Information for the White House:

* **Last Name and First Name**

Complete as it is listed on your identification.

* **Middle Initial**

Please write the initial with no punctuation. For those without a middle name, please write NMN for No Middle Name.

* **DOB**

Format is MM/DD/YYYY

Please use the / and not the – symbol.

* **SSN**

Format is 123456789

Do NOT use dashes or other punctuation.

* **Citizen**

Format is Y or N

* **Country**

Format is US

For other countries or non-citizens, please call Henry Parker at 202-225-6631.

* **Gender**

Format is F or M

* **City**

Please spell full name of current city of residence.
(e.g. “Saint Paul”, **not St. Paul**)

* **State**

Please use U.S. Postal Service two letter state codes.
(e.g. MN)

